

**NONPROFIT
ADMINISTRATION**

VOLUNTEER FILMMAKER

Role and Responsibilities

ROLE: The Volunteer Filmmaker will help us create a 5-to-7-minute-long “Orientation Video” for our Community Cooking Days Volunteer Program. Community Cooking Days is a weekly program that brings together our volunteers and culinary students to transform reclaimed produce into 100 hunger relief meals.

PURPOSE: This Volunteer’s work will be extremely helpful in ensuring our Community Cooking Days sessions are safe and fun for all participants. Additionally, the film project is a great opportunity for individuals seeking to expand their portfolio; we will disseminate the film to our growing volunteer base and continue to use the video as Kitchens for Good expands to new locations.

TIME & FREQUENCY:

biweekly meetings

flexible scheduling

~45 hours total

ACTIVITIES:

- Meet with the Volunteer Program Leads on a biweekly basis
- Collaborate with Volunteer Team to draft a screenplay and schedule filming times
- Film and edit footage into a 5-to-7-minute-long “Orientation Video”

TIMES & DATES: Staff Lead, Volunteer Coordinator, and Program Evaluation Intern will meet to determine weekly schedule.

QUALIFICATIONS:

- Passionate about filmography and Kitchen for Good’s mission
- Access to film equipment and editing software

SUPPORT: The Volunteer Filmmaker will participate in biweekly “check-in” sessions facilitated by the Volunteer Coordinator. Resources about the film project will be shared with the volunteer.

GET INVOLVED: Want to build your portfolio *and* support our work?! Apply your expertise today! Please email Nina at nina@kitchensforgood.org or call (858) 472-8413 to express your interest in this role.