

**PROJECT
NOURISH**

VOLUNTEER ENGAGEMENT INTERN
Role and Responsibilities

ROLE: The Volunteer Engagement Intern for **Project Nourish** works with our Volunteer Coordinator in **recruiting, training, and supervising volunteers** for our Community Cooking Days and food rescue programs. The Volunteer Engagement Intern helps cultivate a positive volunteer experience by helping with the facilitation of weekly shifts as well as overall program design and expansion. The Volunteer Engagement Intern will learn volunteer coordination, event planning, and systems thinking skills while serving in this role. This is an excellent opportunity for individuals seeking to gain experience in the nonprofit sector.

PURPOSE: The support provided by the Volunteer Engagement Intern is pivotal in strengthening our Community Cooking Days Program and other volunteer programs.

ACTIVITIES:

- Coordinating volunteers (training, orientation, and recognition)
- Collaborating with Executive Chef and Food Rescue Team
- Conducting outreach and marketing
- Assisting in program development and design

TIME & FREQUENCY:

6 - 8 hours / week

Community Cooking Days:
Mondays 5pm - 9pm

3-month commitment

TIMES & DATES: Scheduling is flexible and will be determined during the orientation

QUALIFICATIONS:

- Emotional intelligence and strong social skills
- Interest in hunger, cooking, and/or volunteer management
- Ability to offer and receive constructive feedback

SUPPORT: The Volunteer Engagement Intern will participate in an orientation and training guided by the Volunteer Coordinator. Access to internal volunteer administration resources and trainings will be shared with the Intern. The Volunteer Coordinator will also facilitate regular “check-in” sessions with the Intern and organize group activities with the rest of the Volunteer Engagement Team.

GET INVOLVED: Want to learn new skills and gain nonprofit experience while supporting our work? Please email Nina at volunteer@kitchensforgood.org or call (858) 472-8413 to express your interest in this role. We are happy to collaborate with universities and ensure internship credit is granted.