

**PROJECT
NOURISH**

VOLUNTEER ENGAGEMENT INTERN

Role and Responsibilities

ROLE: The Volunteer Engagement Intern for **Project Nourish** works with our Volunteer Coordinator in **recruiting, training, and supervising volunteers** for food processing and food rescue programs. The Volunteer Engagement Intern helps cultivate a positive volunteer experience by helping with the facilitation of weekly shifts as well as overall program design and expansion. The Volunteer Engagement Intern will learn volunteer coordination, event planning, and while serving in this role.

PURPOSE: The support provided by the Volunteer Engagement Intern is pivotal in strengthening our volunteer program.

ACTIVITIES:

- Coordinating volunteers (training, orientation, and recognition)
- Conducting outreach and marketing
- Assisting in program development and design

TIME & FREQUENCY:

4 - 8 hours / week

Mondays 5pm - 9pm

3-month commitment

TIMES & DATES: Scheduling is flexible and will be determined during the orientation

QUALIFICATIONS:

- Strong social skills
- Interest in hunger, cooking, and/or volunteer management
- Desire to gain experience in the nonprofit sector

SUPPORT: The Volunteer Engagement Intern will participate in an orientation and training guided by the Volunteer Coordinator. Access to internal volunteer administration resources and trainings will be shared with the Intern.

GET INVOLVED: Want to learn new skills and gain nonprofit experience while supporting our work? Please email Nina at volunteer@kitchensforgood.org or call (858) 472-8413 to express your interest in this role. We are happy to collaborate with universities to ensure internship credit is granted.