

**PROJECT  
NOURISH**

## PROGRAM EVALUATION INTERN

### *Role and Responsibilities*

**ROLE:** The Program Evaluation Intern will assist Kitchens for Good assessing the impact of the Project Nourish healthy meal production program. While serving in this role, the Program Evaluation Intern will gain experience in collecting qualitative and quantitative data, assess the data for themes, and draft key findings. This internship is unpaid, however, Kitchens for Good will coordinate with academic programs to ensure internship credit is granted.

**PURPOSE:** The data and findings arising from this study will directly inform our strategic planning and changes made to the Project Nourish program.

**TIME & FREQUENCY:**

8-10 hours / week

biweekly meetings

3-month commitment

**ACTIVITIES:**

- Collect qualitative and quantitative data to address the central research question. Interview staff and clientele from Kitchens for Good's hunger relief meal partners and administer surveys.
  - Investigate clients' opinions about Kitchens for Good and our Project Nourish meal program; inquire about recipients' eating habits and other lifestyle choices; Collect data about KFG meal consumption
- Organize and code the data. Create a report on the findings of the research study and recommendations for program changes.

**TIMES & DATES:** Staff Lead, Volunteer Coordinator, and Program Evaluation Intern will meet to determine weekly schedule.

**QUALIFICATIONS:**

- Passionate about nonprofit management, research, and Kitchen for Good's mission
- Possesses a working knowledge about the fundamentals of research design, research ethics, and data analysis
- Previous experience in research and data analysis is a plus

**SUPPORT:** The Program Evaluation Intern will participate in biweekly meetings facilitated by the Volunteer Coordinator. Resources about research design and best practices will be shared with the volunteer.

**GET INVOLVED:** Want to collect meaningful data? Apply your expertise today! Please email Nina at [nina@kitchensforgood.org](mailto:nina@kitchensforgood.org) or call (858) 472-8413 to express your interest in this role.